



THE SCHOOL DISTRICT OF PHILADELPHIA

Julia R. Masterman Middle and High School

Parent and Family Engagement Policy

School Year 2026-2027

Revision Date:

05/15/2026

In support of strengthening student academic achievement, Julia R. Masterman Middle and High School receives Title I, Part A

Julia R. Masterman Middle and High School agrees to implement the following requirements as outlined by Section 1116
Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I,

- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating
- Be governed by the following statutory definition of parent and family engagement and will carry out programs,

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT

REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

Julia R. Masterman Middle and High School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

A parent meeting is held in the Spring each school year for parents to review the school's Parent and Family Engagement Policy and School-Parent Compact and provide input on the documents for the subsequent year. This year, that meeting was held on 5/6/26.

Section B: ANNUAL TITLE I MEETING

Julia R. Masterman Middle and High School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

Masterman's annual Title I meeting is held in the beginning of the school year, usually September, on the same evening as the Back to School night. At this time, the principal or designee will share information about the requirements of Title I part A, parent rights to know, state and local assessments including the PSSAs, school curriculum, how to work with educators and to track student progress.

Section C: COMMUNICATIONS

Julia R. Masterman Middle and High School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- *Masterman's Parent and Family Engagement Policy and School-Parent Compact will be distributed to all families in the Fall. The policies can be emailed to families via a PDF file upon request, it will be posted to the school's website and some copies will be made available in the school's main office. These documents will also be available in the Title I Binder in the main office upon request.*
- *Masterman communicates with parents and families through various platforms such as the school's website, school calendar, robo-calls, and emails to inform families about various upcoming events and meetings.*
- *Meetings and conferences are held at various daytime and evening hours both in person and virtually to accommodate parent schedules and provide flexibility.*
- *Parents will conference on the child(ren)'s academic progress three times a year. We will work to coordinate conferences at different times of day in order to best accommodate the schedules of parents/families. These will be held as follows: November 16, 2026; January 20, 2027; and April 16, 2027.*
- *Interim reports will be shared by the following dates: September, December, February and May*
- *Communications sent home from the school are sent in parent-friendly language and translations are available as needed or requested in partnership with the Family and Community Engagement Office of the School.*
- *Bilingual Counseling Assistants are utilized at meetings/workshops to accommodate families' language needs.*

Section D: SCHOOL-PARENT COMPACT

Julia R. Masterman Middle and High School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- *A meeting is held in the Spring each school year for parents and families to review the school's Parent and Family Engagement Policy and School-Parent Compact. This Policy and the Compact were developed with parents and families' input gathered during a meeting held on 5/6/26.*
- *In addition to the Spring Title I meeting, feedback is solicited via Parent /Family Interest Surveys distributed to parents during Back to School Night/Annual Title I Meeting and at the first report card conference of the year.*

Section E: RESERVATION OF FUNDS

If applicable, Julia R. Masterman Middle and High School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

During our Winter Title I meeting, we meet with parents to review the budget and school plan and gather feedback on priorities for the subsequent school year and how to spend the 1% parent involvement set-aside in a way that best meets the needs of parents and supports them in helping their child at home with academic progress. This year, the meeting was held on February 26, 2026.

Section F: COORDINATION OF SERVICES

Julia R. Masterman Middle and High School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- *Offering volunteer opportunities at the school and school activities/functions*
- *Providing resource information to parents in the main office and in the library.*
- *Providing a parent computer and printer with internet access in the library.*
- *Working with the Office of Family and Community Engagement, Parent Resource Center, and other offices at the District to ensure that families and students receive the proper support.*

Section G: BUILDING CAPACITY OF PARENTS

Julia R. Masterman Middle and High School will build the parents' capacity for strong parent and

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic
 - Materials and training to help parents to work with their child to improve their child's achievement, such as
 - Providing assistance to parents of participating children, as appropriate, in understanding topics such as the
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress
 - How to work with educators to improve the achievement of their child
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- The State standards; assessments; requirements of Title I, Part A; monitoring progress; and how to work with educators to improve student achievement are all discussed during the Annual Title I Meeting, held annually during Back to School Night in September.
- Workshops for families are conducted throughout the year and include topics such as: College Night (covering financial aid, application process etc.); Infinite Campus/Parent and Family Portal Training (progress monitoring); Volunteer Orientation; and any other topics that are identified by families in a survey that is shared with families at the beginning of the school year.
- Materials are printed in other languages when necessary.
- Bilingual Counseling Assistants are utilized at meetings/workshops to accommodate families' language needs.
- Translation services available by phone for meetings if requested by parents.
- School Advisory Council meetings are held monthly. Stakeholders such as parents/families, students, staff and community members are encouraged to attend and partake in various committees.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Julia R. Masterman Middle and High School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Staff at Masterman participate in a PD around working effectively with parents during a District PD date in the Fall. During this time, results of a parent survey are also shared.

All staff will be strongly encouraged to participate in Parent and Family Engagement training modules in the District's online staff PD learning management system, and to incorporate lessons learned from that training into the discussions that take place at this PD session. The PD session will also include the review of input from parents and families through the use of results from school-level parent surveys.

Julia R. Masterman Middle and High School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

Principal's Signature

Gordon Laurie

Date Signed

5/15/26