

JRM SAC Minutes for June 3rd 2026

Roll Sheet Link- Sign In Sheet: [June 3 Roll](#)

Facilitator - Roll call of SAC members:

Parent Members Sam Vitiello (F) Stacy Leonard (O) Dhivya Kaushik (S) Lauren Bell Tracy Joslyn David Neale Michael Wang Yaling Xie	Admin & Staff Members Principal Laurie Ms. Solomon Ms. Gray Ms. Neu Ms. Geiger Ms. Smith	Community Members	Students SGA reps Nabilah Chowdhury (HS) Harriett Benner (MS)
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Sharing of Agenda-  June 3, 2026 JRM SAC Meeting Agenda

To submit a topic to be placed on the agenda for the next SAC meeting please use: [SAC input form](#) or write jrmastermansac@gmail.com.

1. Welcome, Introduction & Norms: SAC Election Update:

- Thank SAC members, staff, students, families, and school leadership for their participation this year.
- Special thanks to student representatives and outgoing SAC Secretary Dhivya Kaushik.
- Introduce newly elected SAC family members:

Kristyna Carroll, Tracy Joslyn, Stacy Leonard, David Neale.

- Thank everyone who ran for SAC and encourage continued participation in SAC committees and conversations.

 Norms of JRM SAC meetings

2. A. Facilities Update:

- Facilities Office update, if present; thank District Facilities for continued partnership.
- Fire alarm replacement project: 18-month timeline, operational impacts, **environmental testing**, District coordination.
- PA system: whether upgrade can be considered with fire alarm replacement work; status and next steps.
- Second floor boys bathroom:
- Roof/building work orders:
- ID swipe machines:
- AC repairs:
- Water Fountains: water tastes stale, water bottle fill spout tastes good.

B. Safety Update: Mr. Roland Hayward if present or Principal Laurie

Safety officer coverage

- Safety officer coverage: current coverage through year-end, two full-time SSOs next year, Officer Campbell reassignment, Officer Taylor retirement, afterschool coverage.
- Event security: concert days and major event building coverage.

Safety assembly

- Is there an update on the timing, format, and content of the safety assembly?

3. SAC Governance: Vote on Proposed Bylaw Amendment

Proposed Amendment to Article VI, Section (a)

This proposed amendment addresses the administration of SAC elections and the voting process.

Current language to be replaced:

"One vote per family member. A parent/family member can only cast one ballot vote, no matter how many students said parent/family has attending the school (SAC Bylaws)."

Proposed replacement language:

"One vote per enrolled student. Each family may submit one ballot per currently enrolled student, verified by student ID number. In cases where multiple submissions are received associated with the same student ID, only the most recently time-stamped submission will be counted; all prior submissions associated with that student ID will be disqualified."

Purpose:

To ensure clarity, fairness, and consistency in the SAC election process, and to improve transparency and efficiency as elections are now administered electronically by Google Form.

Vote:

This amendment will be brought to a vote at the June 3 SAC meeting. Per the SAC Bylaws, passage requires an affirmative vote of at least two-thirds of voting SAC members present.

The amendment was passed unanimously.

A proposal was made to postpone the SAC leader election to the start of the new academic year by Sam Vitiello and seconded by Ms. Solomon and the motion was passed. SAC members and principal will schedule the meeting before the start of the academic year.

SAC MEETING DATES 2026-27

(First Wednesday of each month, 6:00 PM)

- Wednesday, September 2, 2026
- Wednesday, October 7, 2026
- Wednesday, November 4, 2026
- Wednesday, December 2, 2026
- Wednesday, January 6, 2027
- Wednesday, February 3, 2027
- Wednesday, March 3, 2027
- Wednesday, April 7, 2027
- Wednesday, May 5, 2027
- Wednesday, June 2, 2027

4. Meeting minutes from last SAC meeting for Approval:

 May 6, 2026 JRM SAC Meeting Minutes

5. Principal's Update:

- End-of-year updates, graduation, remaining events, and acknowledgements.

Title 1 Parent Compact and Family Engagement Policy Review:

- We will spend some time at the end of the New and Old business part of the agenda to review the Parent Compact.

5. High School Update- Nabilah Chowdhury - SGA President

6. Middle School Update- Harriett Benner: MS SGA

7. Old and New Business:

I. Teachers and Staffing Update/ Intros

- Climate Staff: One position open (we have a reliable sub)
- Custodial Staff: **Filled**
- Building Engineer: Mr. Tom McKnight
- Crossing Guard: Mr. Terrence Henry
- Teaching Positions:

i. Site Selection Update and Teacher Hiring

- Teacher not returning from sabbatical: (Ms. Bekiri) math position: status, posting/interview/hiring timeline.
- Autistic support:
- Upcoming retirements: replacement plans, timelines:
 - for Dr. Shapiro
 - and Ms. Mac.
- Additional openings/hires: anticipated openings; potential math, science, or social science hires; desired skill sets.

Three PE teachers will there next year

A 6th grade teacher is moving up to Social Studies.

A question from the floor regarding whether Art will be offered to all grades. Principal Laurie said it will be.

The Building Sub position is gone for next year. So more teachers will lose their planning periods to provide coverage.

Budget Update: 2026–27 Staffing Implications

- Masterman's budget is squeezed just like other SDP schools: Update on any other significant staffing reductions or capacity concerns that may affect instruction, coverage, student support, or operations next year.
- Confirm whether the building substitute position is being reduced or removed.

School Plan Status Update

- If finalized, request for the plan to be shared with the SAC to add to the agenda.

II. Academics

The following items were just run through to document them.

- Homework/Chromebooks: estimated time-to-complete for laptop assignments; encourage pen-and-paper where appropriate; reduce Chromebook use where feasible, especially middle school.
- Confirm handbook update reflecting revised policy and schoolwide communication 4pm HW posting deadline and Holiday HW policy.
- Interim reports: principal/school communication when reports go home so families know to check bags/online access.
- Term end date: SDP calendar does not have a date but some schools have communicated that Grades close June 9 for K-11 and 6/2 for 12th

Principal Laurie confirmed the dates for grade closing

There was a question as to the timeline of when classroom assignments for the new school year.

Principal Laurie stated that that will be available only when the SIS roll overs to the new school year.

Teachers have their rosters and students and families will receive their assignments when it rolls over for the district, typically a few weeks before the school starts.

- Underclassmen Academic/ Club Awards: Last year it was scheduled for the last week of school. There is nothing on this year's calendar - will this practice discontinued post covid and reinstated last year be continued this year.

The underclassmen awards will be June 9th.

- Course progression: HS progression document status, SAC feedback, possible MS version, clearer family-facing pathways/prerequisites. (Accelerated Math: family communication, middle school placement/course progression.)
- Parent of a rising 6th grader was interested in understanding what extra opportunities are available to 6th graders that 5th graders don't have access to and whether the school can communicate those offerings to all rising 6th grade families.

Mr. Roache will send out the sports offerings for middle school to Mr. Laurie to send it out in a Masterman Minute to families.

Course Selection / Roster / Course Progression

- 9th and 10th grade course selections: When will 9th and 10th grade students receive their course selections?

III. Gifted Education and Enrichment Opportunities

- Masterman has incredible opportunities for all students: Could we reframe offerings as broad enrichment access: how families can learn about music, specialized clubs academic and interest based,, Junior NHS, NHS, accelerated math, student leadership, academic competitions, and other opportunities.
- Determine where an enrichment map or family-facing overview should live and who updates it.

- GIEP assessment/development delays, current gifted supports, possible group/whole-class enrichment interventions, and district consultation if needed.

There are lots of enrichment opportunities in Masterman and the school provides opportunities for acceleration and enrichment with honors/AP classes and other enrichment opportunities. The team is working on a matrix to show the progression of enrichment opportunities for students and families.

The acceleration in 5th and 6th grade in academic opportunities is not evident right now with the consistent curriculum across all the schools. A suggestion was raised on using the additional periods of ELA/Math for enrichment opportunities.

Summer work will be posted by Jun 8th 2026 on the website Supply List will be available with the summer work.

A question was raised "What is the process if your child wants to self study an AP course (especially a new one, such as Personal Finance)?"

Principal Laurie said 30 or so students self-studied for AP classes. It starts at 10th grade. The school will do their best to coordinate the effort. Mr. Roache and Mr. Gilken lead the charge and will meet with the students to go over the process typically before the winter. About half of the students drop off and do not take the AP exam. A parent said that because the information was disseminated pretty late so students lose a lot of time to self-study.

IV. Microaggressions / Student Belonging and Reporting

- Anonymous/microaggressions reporting: current form, who receives reports, how reports are handled, follow-up expectations, confidentiality, and option to approach trusted staff directly.
- SAC would appreciate it if the Reporting process could build on input already gathered from Stacy Leonard, Tracy Joslyn, Ms. Smith, Ms. Gray, Michael Wang, Ms. Harrison, and students.

There are posters around the school with QR codes that students can report anonymously. Principal Laurie is going to get "Equity Ambassadors" who are students who can reiterate and model acceptable behaviour especially in the younger grades.

V. FERPA and Student Privacy

- Include FERPA/student privacy reminders for staff, especially those attending SAC or public meetings, as part of back-to-school professional development.

VI. Parent Engagement and Volunteer Pipeline (NOTES FROM LAST MEETING)

- Goal: increase cleared, repeat volunteers by making trips predictable, clearances easier, and chaperones appreciated.
- Publish early grade-level field trip preview; gather parent volunteer preferences; coordinate with Ms. McIntyre and Ms. Hemminger on tracking preferences and clearance status so teachers can use it.
- Delivery channels: 5th grade orientation, 9th grade orientation, Back-to-School Night principal message reinforced by advisory/grade-level teachers, grade-level Google Classroom managed by Dean, teacher pages/Classrooms, Masterman Minute tied to trips, clearance deadlines, and school events.
- Recognition/Appreciation: thank-you notes; small tokens where feasible; thank-you via Parent Portal when feasible; end-of-year principal thank-you message.

VII. School Selection and Enrollment

- Projected enrollment and waitlist status for incoming 5th and 9th grades.
- Language placement / survey process for new 9th graders.
- Waring / middle school transition implications.
- Any new district updates affecting enrollment or school planning.

No expectation of movement on the waitlist for Masterman and the final enrollment numbers should come out end of June.

VI. NEW Business from SAC input forms:

I. Floor

VII. OLD Business from SAC input forms (In Info gathering queue)

- II. **Advisory:** Thoughtful input around advisory/study hall: I think that the school community generally agrees that this is valuable, however, my thought is that the time could be more intentional, especially if we treat it as a shared responsibility between teachers and students. A meaningful start to the day, consistent across all Sections. A well-designed advisory (framework) can help students feel connected, organized, and aware of what's happening in their school community. (One Masterman)
- III. **Grade field trips and end of year activities:** Clarification of process regarding how activities/field trips and end of year trips are organized for each grade and how that information is shared with parents.
- IV. **Community Service Hours:** What qualifies as service, How students report hours, How to submit/track with Mr. Gilken
- V. **International trips:** Equity and academic concerns
- VI. **Gifted Education:** Delays and department overwhelmed
- VII. **Testing:** Adding dates to the calendar at the beginning of the year and having definite dismissal plans for test dates by grade for HS for midterm and Finals. Finetune scheduling of keystone exams in light of an overcrowded building.
- VIII. **Grading Policy and expectations:** Communication on setting expectations and process for following up if teachers don't grade in a timely way.
- IX. **School communication:** Updates to Student HandBook and Website: grading, homework policy, school profile, course offerings for HS, Nurse policy,

8. Home and School Update-

[SAC Meeting HSA Report](#)

9. Title 1 Parent Compact and Family Engagement Policy Review: With Principal Laurie.

10. SAC Committee Updates:

General Information for reference:

Student performance data and metrics:

1. School Plan Status: [Julia R. Masterman High School \[2140\] 2025-2026 School Plan.pdf](#)
2. School Snapshot June 2025:  Monthly Data Snapshot - 2025-06-30 - [2140] Masterman
3. Year end Grade distribution for last year for core subjects in all grades from [Qlik](#).
 - a. Can we get this for each core subject for each grade?
4. Three years PSSA data for Masterman: [PSSA range scores information from 2024-25](#)
5. Three years Keystone Performance Data for Masterman: [Keystone performance 2024-25](#)

6. AP score Analysis:  [SAC - MASTERMAN AP Score Analysis 2019-2025.pptx](#)