

**JRM SAC Agenda for February 4, 2026-Meeting Minutes (for approval)**

**Roll Sheet Link- Sign In Sheet:** [Feb 4, 2026 Roll](#)

**Facilitator - Roll call of SAC members:**

<b>Parent Members</b>		<b>Admin &amp; Staff Members</b>		<b>Community Members</b>		<b>Students SGA reps</b>	
Sam Vitiello (F)	P	Principal Laurie	P			Nabilah Chowdhury (HS)	P
Stacy Leonard (O)	P	Ms. Solomon	P			Harriett Benner (MS)	P
Dhivya Kaushik (S)	P	Ms. Gray	O				
Lauren Bell	P	Ms. Neu	P				
Tracy Joslyn	P	Ms. Geiger	P				
David Neale	P	Ms. Smith	P				
Michael Wang	P						
Yaling Xie	P						

**Sharing of Agenda-**  Feb 4, 2026 JRM SAC Meeting Agenda

To submit a topic to be placed on the agenda for the next SAC meeting please use: [SAC input form](#) or write jrmastermansac@gmail.com.

**1. Welcome, Introduction & Norms:**  Norms of JRM SAC meetings

**2. A. Facilities Update:**

Check if anyone from the facilities office is attending the SAC meeting and offer them a forum for updates. Thank you to the District Facilities department for their continued engagement in our community and their partnership.

- Custodial staffing status
- Bathrooms: Repairs update of locks and privacy strip installation
- Salting and snow has been an issue but is being managed with facilities.
  - a. Brandywine St side snow was not removed. It was an oversight by the building manager because he was not familiar with the building.
  - b. City was extremely responsive and cleared the crosswalk pretty quickly.
  - c. Brandywine St was not plowed and requested if they can plow Brandywine St as well.
- Privacy strips have been ordered and will be installed by the facilities (carpenters). Two of the girls' bathrooms will be used as a test and see how well it works and how easy it is to maintain and then install them in other bathrooms. All the locks in the girls bathrooms were fixed. A student said there are bathrooms on the third floor that need the locks fixed.
- Steam leaks outside Masterman between Masterman and the Colonade building. It is being released lower than it should be and the intake vent pulls it in. It is a bigger issue and facilities are aware. It does not affect the school in any form.
- Traffic light on 17th and Spring Garden. A meeting attendee noticed that the red light time has been extended, causing traffic and backup. Another parent advocated blinking lights on Spring Garden St. to alert drivers.

**B. Safety Update:** Mr. Roland Hayward if present or Principal Laurie  
Principal's update on weekly meeting  
Safety Assembly update

- Mr. Haywood with Ms. Harrison is in touch with SEPTA to schedule a safety assembly.

**3. Meeting minutes from last SAC meeting for Approval:**

[SAC - Jan Meet Minutes - For Approval](#)

Minutes were passed.

**4. Principal's Update:**

a. Midterms

- Were completed and was executed successfully. Students took it seriously and worked hard. It was a good measure of assessment for students.
- No major grading issues and midterms will be given every year to bring back rigorous academics.

Parent comment : Can we get a survey to families on feedback about midterms with respect to resources prior to break. I think some teachers didn't want to disrupt the break but it would be helpful to use that time if needed with the guides or prompts in advance. Led to some stress before the midterms.

Principal - It was about striking a balance and giving students a break if possible.

b. Musical will be the big event before next SAC meeting

**B. The Musical is in full steam. The backdrop and set are near completion. There have been additional MS parents involvement. 26th is opening night.**

**Amnesty: the staff understands the effort and other work undertaken by the students. The principal will provide clear communication to students/staff on student Amnesty.**

c. Facilities planning masterplan

C. The principal provided an email to the community that the Masterplan will not apply until a number of years from now. The principal will continue to hold discussions with the district on the masterplan. A meeting attendee noted that they do not want to split the school, despite the building overcrowding, as there is a concern with how specials, clubs, etc. will be scheduled.

Next CC committee meeting has this item on their agenda and would love to hear from parents on this issue.

Some high school students walked out to support ICE on Feb 3rd. Lt Haywood commented on the professionalism and courtesy of the Masterman students.

Pedestrian safety for students with traffic at dismissal was discussed and a suggestion was made for the safety person to meet with a small group of parents so they could highlight all the issues and possible solutions.

**5. High School Update- Nabilah Chowdhury - SGA President**

**February SGA SAC Update**

**Students hosted International Day in January. Included peer lead workshops, food, and fashion show.**

**6. Middle School Update- Harriett Benner: MS SGA**

- **MS is selling Candygrams, which can be purchased at lunch.**

**7. Pre-SAC Meeting Update:**

**8. Old and New Business:**

## I. Teachers and Staffing Update/ Intros

- Teaching Staff: Stable (one open position due to paternity leave)
  - Mr. Emery, who teaches AP Stat and Alg, is on paternity leave. Mr. Ostrikov will teach those sections.
- Climate Staff: One position open (we have a reliable sub)
- Custodial Staff: **Filled**
- Building Engineer: Mr. Thomas McKnight has started
- Crossing Guard: Mr. Terrence Henry

## II. Academics

- Homework Deadlines- school wide policy communication - update by principal
- Amnesty Week for Musical - last week of Feb.
- Course Selection for HS  
Feedback was received that it would be nice for Mr. Roache (roster chair) and one of the counselors to attend the call. Principal Laurie acknowledged that there is work to be done on the course selection document and ensure accuracy in the information being delivered.

## III. Student Life:

### Bathroom Use Protocol:

Update from meeting with SGA

The administration met with SGA on protocol on bathroom use. SGA is going to provide reasonable suggestions on what might be appropriate. Most kids use the bathroom appropriately but there are some who misuse the privilege. There was some issue earlier in the year with some vandalism in the bathroom and has been addressed.

SGA is working to highlight the fines/consequences of negative actions.

### Community Building:

Musical - call for volunteers

Volunteers needed esp on the days of the musical.

### Attendance/ Commute:

SEPTA is still an issue

When is the building open for students

Building is open at 7.40am for high schoolers and 7.45am for middle school students when it is below freezing.

### Sickness Policy

Sickness season - Communication on what symptoms should keep a child home

Further clarification on Nurse visit protocol for students and staff process was raised in preSAC.

- The principal will follow up and provide an update on symptoms to keep students home and on the nurse visit protocol.

### Community Service:

Provide clarity on **community service hours**:

- What qualifies as service

- How students report hours
- How to submit/track with Mr. Gilken

Volunteer hours are not tracked by the school because they are not required for graduation, so students will need to self track hours. The principal is open to tracking as a path for student recognition. NHS volunteer hours are tracked for NHS purposes.

#### V. School Selection:

Update by principal

School selection acceptance was delayed to Friday Jan 30th.

Masterman 5th grade - 133 acceptances (4 sections incoming class)

Masterman 9th grade - 166 acceptances (143 returning students and 23 new students were admitted)

The district has committed that the numbers are frozen and no new students will be offered without consultation with the school. No new offers were made for other classes.

The enrollment number for next year will be approximately 1206 students.

#### VI. Documents and Informational Resources that require updating/ School Communication:

- Handbook update: attendance and PBIS section
  - Correct the school handbook to reflect that Ms. Lambert is the attendance contact in all sections.
- School Profile on Website
- Course Offerings on Website
  - Course offerings and school profile will be updated on the website.

#### VII. NEW Business from SAC input forms:

- I. **COURSE SELECTION:** Families shared that the course-selection materials included errors and omissions, and the format made it hard to distinguish what is required versus elective. They're asking for an easy-to-understand, clearly labeled overview that includes course descriptions, requirements, and choices so parents can have meaningful, informed conversations with their students.
- II. **5TH GRADE HEALTH:** Families are raising concerns that 5th-grade Gym time is being replaced by Health, and they want transparency on how the decision was made, including whether dissenting feedback was considered. Many are asking the school to explore schedule compromises to keep both, suggesting that redundant ELA/Math blocks could be adjusted instead of removing a district-required Gym class.

Admin has heard the concerns and 5th grade students are putting a petition together. Health is a vital part of education and they hope it will be educational for students. The timing of this change has been problematic given with the weather students have had no recess. In the 4th quarter there is flexibility to bring back PE if that is warranted.

Parent comments - gym/health change felt like a surprise with no communication from the school. They were informed by their students.

#### III. Floor

Protest Input -

#### VIII. OLD Business from SAC input forms (In Info gathering queue)

- IV. **Advisory:** Thoughtful input around advisory/study hall: I think that the school community generally agrees that this is valuable, however, my thought is that the time could be more intentional, especially if we treat it as a shared responsibility between teachers and students. A meaningful start to the day, consistent across all Sections. A well-designed advisory (framework) can help students feel connected, organized, and aware of what's happening in their school community.
- V. **Grade field trips and end of year activities:** Clarification of process regarding how activities/field trips and end of year trips are organized for each grade and how that information is shared with parents.

## 9. Home and School Update-

### **SAC Meeting 1-5-26 HSA Report**

Next general meeting is March 10th

February is the HSA's annual candygram for teachers and staff

The annual HSA Auction will be hosted by Craft Hall

Second round of grants has taken place. Another grants cycle will take place later this year.


Gym bleachers have been purchased and will be installed in the gym.

**10. SAC Committee Updates:** Committees will meet on Mondays or Thursdays at 7pm and the school calendar and SAC webpage will be updated. Committee reports on discussions will be shared with the community at SAC meetings. All are welcome to participate at committee and SAC meetings.

- a. **Climate and Culture & Health and Wellness - Co-Chairs:** Dr.Lauren Bell, Stacy Leonard, Michael Wang  
**Meeting time: Third Mondays @ 7-8**
  - SAC Meeting 1-5-26 HSA Report**
  - Join Zoom Meeting
  - <https://us06web.zoom.us/j/86246374656?pwd=Le1BraReH0aFqher4MaLvCpOKSmb31.1>
  - Meeting ID: 862 4637 4656 Passcode: 876279
- b. **Teaching and Learning - Co-Chairs:** Ms. Kim Neu, Dhivya Kaushik and Sam Vitiello  
**Meeting time: Second Mondays @ 7-8**
  - SAC T&L Meeting 1/12/26**
  - Join Zoom Meeting
  - <https://philasd-org.zoom.us/j/89170837993?pwd=VDFzZllyMDI1U2lyL0ttcGRYSUc2dz09>
  - Meeting ID: 891 7083 7993 Passcode: 143290
- c. **Diversity, Equity and Inclusion - Co-Chairs:** Ms. Carolyn Gray and Dr. Tracy Joslyn  
**Meeting time: TBD**
- d. **AD HOC MS and HS Admissions - Co-Chairs:** Stacy Koilor, Neha Vapiwala, Mike Wang  
**Meeting time: First Mondays @ 7-8 in Oct, Nov and then Jan and Feb of 26**

### **General Information for reference:**

#### **Student performance data and metrics:**

- 1. School Plan Status: [Julia R. Masterman High School \[2140\] 2025-2026 School Plan.pdf](#)
- 2. School Snapshot June 2025:  Monthly Data Snapshot - 2025-06-30 - [2140] Masterman
- 3. Year end Grade distribution for last year for core subjects in all grades from [Qlik](#).

- a. Can we get this for each core subject for each grade?
4. Three years PSSA data for Masterman: [PSSA range scores information from 2024-25](#)
5. Three years Keystone Performance Data for Masterman: [Keystone performance 2024-25](#)
6. AP score Analysis: [SAC - MASTERMAN AP Score Analysis 2019-2025.pptx](#)