

Julia R. Masterman School Advisory Council Meeting  
Minutes from Sept 25, 2018

**Present:**

**School Principal:** Jessica Brown

**Parents/Family Members:**

Alison McDowell (2017-2019); Brian Peterson (2017-2019); Charles Barrett Adams (2017-2019); Judy Shelton (2017-2019); Andrea Appel (Facilitator 2017-2018, Term 2017-2019); Maria Kim Yuen (Organizer 2017-2018, Term 2017-2019); Jane Lim-Shah (2018-2020); Marc Meola (Secretary 2017-2018, Term 2018-2020); Mark Bowerman (2018-2020); Barbara Dallao (2018-2020); Anne Pomerantz (2018-2020); Brian Leventhal (2018-2020).

Absent: Laura Keane (2017-2019), Leslie Patterson-Tyler (2017-2019)

**Staff:** Michelle Harrison (Vice Principal), Tanya Broussard, (Assistant Principal), Chris Taranta (PFT Building Rep), Kim Neu (Teacher), Lou Borda, (Teacher), Carolyn Gray (Teacher), Joanne Donahue (Teacher),

**Students:**

Alfredo Praticò (HS SGA Delegate)

**Guests:** Samir Shah, Nabeeha Parker, Cameron Scott, Xi Ming, Liza Herzog, Stephanie Scott.

**1. Introductions.** Attendees introduced themselves.

**2. Reading and Signing of the SAC Constitution.** The SAC Constitution was distributed, read, discussed, and signed by SAC Members.

**3. Election of SAC Leadership Roles.** In the absence of by-laws, SAC members were elected to leadership roles by a process outlined in a sample by-laws document. Marc Meola was elected Facilitator; Jane Lim Shah was elected Organizer; Charles Barrett Adams was elected Secretary. Andrea Appel and Maria Kim were thanked by the SAC for their leadership service for 2017-2018. The SAC agreed to begin work on Mission, Vision, and By-laws at the next meeting.

**4. Family School Partnership Award.** Brian Peterson, Nabeeha Parker, and Barbara Dallao volunteered to work on an application for the Family School Partnership Award. The due date is Oct 3, 2018.

**5. Security Clearances.** Barbara Dallao recommended that stricter procedures for ensuring that parent volunteers and chaperones of field trips have the necessary security clearances be implemented and followed. Principal Brown maintained that this is an absolute #1 priority; the current procedure involves cross-checking trip slips with the clearance binders.

**Next Meeting: Tuesday Oct. 16, 4:45.**